

# Wanted: Community Liaison

\$20/h, 10hrs/wk

Rest-Stop-Ranch Inc.  
[rest-stop-ranch.org](http://rest-stop-ranch.org)



Left to Right: Mary MacDonald (Founding Director & President), Erika Tarantal (WCVB TV) and Karl Ackerman (Treasurer)



**Nurture our 15-year-old relationships and help us grow our friendship network (guests, volunteers, & donors) for a stonger future.** You love meeting people, networking, and making connections. You're able to quickly meet up and deepen our current significant relationships. Assist in creating a reliable referral network between long-term-care providers making social prescriptions to our therapeutic programs. **This role will require you to be onsite for a Wednesday 10am team meeting as well as a Thursday Social, 1pm - 4pm.**

**We are a passionate, professional team.** We provide support and sanctuary for all on the long-term-care journey, with accessible gardens and a caretaker's cottage. An equal-opportunity employer prioritizing diversity, we're located 1 mi. off I-95, on Rt 97 headed towards Topsfield Town: 202 Haverhill Road, Topsfield, MA.

Interested candidates can find the job description and team application on our website: [rest-stop-ranch.org](http://rest-stop-ranch.org)

- ▶ Grow Awareness in Our Community
- ▶ Recruit Guests, Volunteers, & Donors ...
- ▶ Drive Foot Traffic, Leverage Social Media
- ▶ Join a Supportive, Professional Team

Interviews: Zoom & Onsite meetings

Ongoing Training & Support

Other: Job hours will balance onsite hours, outreach efforts, and program administration.

Questions? 978.887.4202

ACCREDITED  
ARBORETUM  
LEVEL I



# Wanted: Volunteer Coordinator

\$20/h, 10hrs/wk

Rest-Stop-Ranch Inc.  
[rest-stop-ranch.org](http://rest-stop-ranch.org)



Left to Right: Linda Malbon (Memory Cafe Volunteer) and Joyce Cryan (Guest)

*You are a friendly people-magnet.* You have no problem recruiting folks to help with the bake sale, the 5K run, or the spring garden clean-up. You are plugged into the community and you know where to find the right folks for opportunities that could benefit them, as well as expanding a local non-profit. This role is critical for volunteer participant growth and added quality of experience for our guests.

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- Recruit Volunteers from Community
- Assist with Training Volunteers
- Manage Volunteer Administration
- Join a Supportive, Professional Team

Interviews: Zoom & Onsite meetings

Ongoing Training & Support

Other: Job hours are flexible, and will balance outreach hours, onsite hours, and program administration hours.

Questions? 978.887.4202